



## **Orkney Aggregates Limited**

CROWNES CRESCENT, HATSTON  
INDUSTRIAL ESTATE, KIRKWALL, ORKNEY, KW15 1GJ

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# **Finance/Administrative Officer**

Part-Time, Flexi Hours, Permanent.  
Competitive Salary Offered Depending on  
Experience.

This role will be varied covering all accounting processes and you need to be very organised, analytical, and able to problem solve and work independently using your own initiative. A good working knowledge of Sage is essential, although if you have used other accounting software, training can be given to update your skills accordingly.



**To find out more about this position please telephone or pop in for an informal chat.**

**Tel: 01856 871187 or email [recruitment@orkagg.co.uk](mailto:recruitment@orkagg.co.uk)**